

# **PRIVACY POLICY**

Last Updated: 01 August 2022

This Privacy Policy (“Policy”) explains the information collection, use, and sharing practices of Andries Oberholzer Consulting (Pty) Ltd (“we,” “us,” and “our”).

Unless otherwise stated, this Policy describes and governs the information collection, use, and sharing practices of Andries Oberholzer Consulting (Pty) Ltd with respect to your use of our website (<https://www.andriesoberholzer.com>) and the services (“Services”) we provide and/or host on our servers.

Before you use or submit any information through or in connection with the Services, please carefully review this Privacy Policy. By using any part of the Services, you understand that your information will be collected, used, and disclosed as outlined in this Privacy Policy.

If you do not agree to this privacy policy, please do not use our Services.

## **OUR PRINCIPLES**

Andries Oberholzer Consulting (Pty) Ltd has designed this policy to be consistent with the following principles:

- Privacy policies should be human readable and easy to find.
- Data collection, storage, and processing should be simplified as much as possible to enhance security, ensure consistency, and make the practices easy for users to understand.
- Data practices should meet the reasonable expectations of users.

## **INFORMATION WE COLLECT**

We do not collect information in any way, except if an individual sends us email or completes the contact form, in which case we will have access to the sender’s email address. This email address will only be used to communicate directly with the original sender. We do not use mailing lists of any kind.

## **INFORMATION YOU PROVIDE DIRECTLY TO US**

We will keep any information you provide to us, but this will only be your name, email address, contact number, and website address. It will only be used to communicate with you in terms of the services we provide to you.

## **INFORMATION THAT IS AUTOMATICALLY COLLECTED**

### *Device/Usage Information*

We do not store any information about the devices you use to contact us. In the case of an individual contacting us using an Apple device with iOS as the main operating system, then iMessage will indicate that the sender uses an Apple device, and we may use iMessage to contact the person, instead of a normal SMS.

## *Cookies and Other Tracking Technologies*

We do not use any cookies on our website, and we have no reason to. Depending on the web browser you use, you may be able to see, once you are visiting our official website, that the browser indicates that no cookies or tracking technologies are being used. We do not condone tracking ourselves and therefore we will not use such services.

For more information about how we use cookies, please read our Cookie Policy.

## **INFORMATION FROM THIRD PARTIES**

We do not collect information from third parties.

## **HOW WE USE YOUR INFORMATION**

We may use the information you have provided (name, email address, website address) to:

- Fulfil the purposes for which you provided it.
- Provide and improve the Services, including to develop new features or services, take steps to secure the Services, and for technical and customer support.
- Process transactions.
- Process and respond to your inquiries or to request your feedback.
- Comply with the law and protect the safety, rights, property, or security of Andries Oberholzer Consulting (Pty) Ltd, the Services, our users, and the public; and
- Enforce our Terms of Use, including to investigate potential violations thereof.

## **WHEN WE DISCLOSE YOUR INFORMATION**

We do not disclose and/or share your information under any circumstances.

## **LEGAL BASIS FOR PROCESSING PERSONAL DATA**

The laws in some jurisdictions require companies to tell you about the legal ground they rely on to use or disclose information that can be directly linked to or used to identify you. To the extent those laws apply, our legal grounds for processing such information are as follows:

## **TO HONOUR OUR CONTRACTUAL COMMITMENTS TO YOU**

Much of our processing of information is to meet our contractual obligations to provide services to our users.

## **LEGITIMATE INTERESTS**

In many cases, we handle information on the ground that it furthers our legitimate interests in ways that are not overridden by the interests or fundamental rights and freedoms of the affected individuals, these include:

- Customer service
- Marketing, advertising, and fundraising
- Protecting our users, personnel, and property

- Managing user accounts
- Organising and running events and programmes
- Analysing and improving our business
- Managing legal issues

We may also process information for the same legitimate interests of our users and business partners.

## **LEGAL COMPLIANCE**

We may need to use and disclose information in certain ways to comply with our legal obligations.

## **CONSENT**

Where required by law, and in some other cases where legally permissible, we handle information based on consent. Where we handle your information based on consent, you have the right to withdraw your consent, in accordance with applicable law.

## **ONLINE ANALYTICS**

We absolutely do not use online analytics. There is no reason for us to do so, and our business does not need to do it.

## **YOUR CHOICES AND DATA SUBJECT RIGHTS**

You have various rights with respect to the collection and use of your information through the Services. Those choices are as follows:

### **Email Unsubscribe**

We do not use mailing lists and therefore there would be no reason to subscribe or unsubscribe from any mailing list.

### **EU Data Subject Rights**

Individuals in the European Economic Area (“EEA”) and other jurisdictions have certain legal rights (subject to applicable exceptions and limitations) to obtain confirmation of whether we hold certain information about them, to access such information, and to obtain its correction or deletion in appropriate circumstances. You may have the right to object to our handling of your information, restrict our processing of your information, and to withdraw any consent you have provided. To exercise these rights, please email us at [contact@andriesoberholzer.com](mailto:contact@andriesoberholzer.com) with the nature of your request. You also have the right to go directly to the relevant supervisory or legal authority, but we encourage you to contact us so that we may resolve your concerns directly as best and as promptly as we can.

## **SECURITY MEASURES**

We have implemented technical, physical, and organisational security measures to protect against the loss, misuse, and/or alteration of your information. These safeguards vary based

on the sensitivity of the information that we collect and store. However, we cannot and do not guarantee that these measures will prevent every unauthorised attempt to access, use, or disclose your information since despite our efforts, no Internet and/or other electronic transmissions can be completely secure.

## **CHILDREN**

The Services are intended for users over the age of 18 and are not directed at children under the age of 13. If we become aware that we have collected personal information (as defined by the Children’s Online Privacy Protection Act) from children under the age of 13, or personal data (as defined by the EU GDPR) from children under the age of 16, we will take reasonable steps to delete it as soon as practicable.

## **DATA RETENTION**

We do not retain any information as we do not collect any, except contact information provided to us.

## **THIRD-PARTY LINKS AND SERVICES**

The Services do not contain links to third-party.

## **CHANGES TO THIS PRIVACY POLICY**

We will continue to evaluate this Privacy Policy as we update and expand our Services, and we may make changes to the Privacy Policy accordingly. We will post any changes here and revise the date last updated above. We encourage you to check this page periodically for updates to stay informed on how we collect, use, and share your information. If we make material changes to this Privacy Policy, we will provide you with notice as required by law.

## **QUESTIONS ABOUT THIS PRIVACY POLICY**

If you have any questions about this Privacy Policy or our privacy practices, you can contact us at: [contact@andriesoberholzer.com](mailto:contact@andriesoberholzer.com).